

# Pre-Employment Screening



« Helping your company  
recruit high-integrity candidates »



Recruiters gauge the integrity of their candidates worldwide. To verify the candidate's claims, our team of screeners assess the validity of information provided in the curriculum vitae and other supporting documents by conducting a background check. Attempts to provide false information such as forged diplomas or false employment records are foiled. In addition to fact-checking, our screeners enquire on reputation and performance.

# Pre-Employment Screening



## Pre-employment screening includes the following checks:

- ✓ Educational check to verify whether the candidate has indeed studied and graduated as per information provided;
- ✓ Professional qualifications check to verify whether the professional certifications are genuine;
- ✓ Employment history to check information related to position, dates of employment, reputation, performance and reason for leaving;
- ✓ Reference checks whereby former supervisors are contacted to ascertain past reputation and performance;
- ✓ Bankruptcy check to determine whether the candidate has been involved in bankruptcy cases;
- ✓ Civil litigation & criminal check to determine whether the candidate has been involved in lawsuits;
- ✓ Reverse directorship search, aimed at identifying an individual's potential involvement in private companies as a director or a shareholder;
- ✓ Group Sanctions check;
- ✓ Media check which involves a printed media and online to ascertain whether any detrimental information has ever been reported;
- ✓ Verification of contact details and emergency contact details;
- ✓ Verification of current residential address.

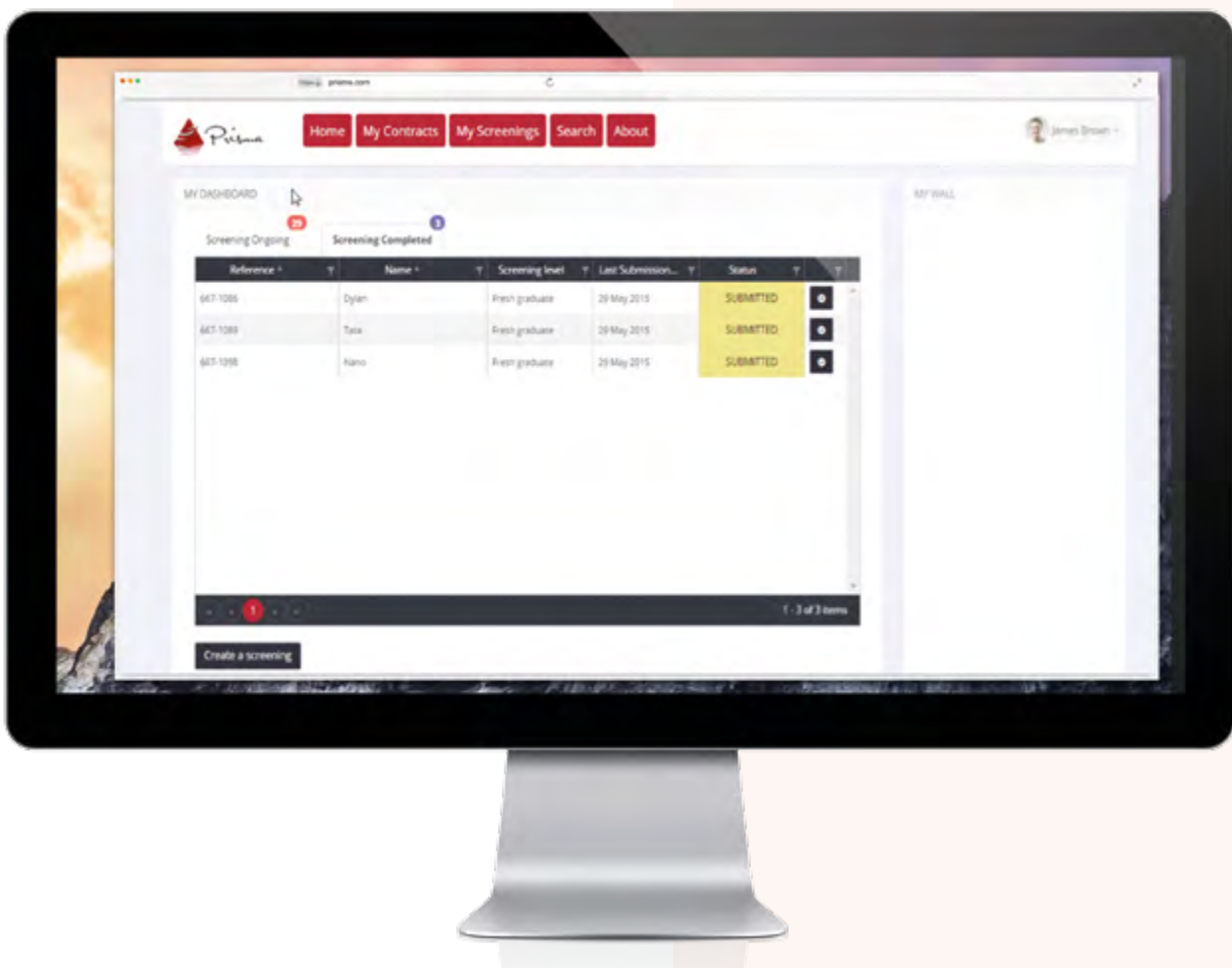


# Prisma

*Personnel **R**esearch, collecting **I**nformation **S**ecurely,  
using **M**ultiple and **A**ccurate sources*

Prisma™ was developed by Integrity Asia as a pre-employment screening application which:

- systematizes the management of the screening process
- facilitates the management to supervise in real time the screening requests
- streamlines processes to reduce turnaround time
- automatizes the report generation and archives the reports



This is an internet-based system accessible from computers and mobile devices, anywhere in the world at any time.



The interface is user friendly and allows a secure and swift high-quality screening process while avoiding a flow of emails.

## Prisma™ is designed to allow our clients to:

- ✓ Submit new screenings
- ✓ Manage requests & follow-up the process
- ✓ Use discussion boards with our account managers
- ✓ Decide on screening levels based on predefined contractual agreements
- ✓ Check on historical data
- ✓ Online reporting

## Our engine room:



Our office screeners work from professional phoning rooms where information is collected through desktop researches and phone calls. The results are immediately recorded in Prisma™ application.

## Our team on the field:



Our field screeners visit universities and institutions that are difficult to reach over the phone as well as conduct field visit to verify the residential addresses provided.